



## PRIVACY COMMITMENT

Protecting clients' privacy and personal information receives high priority in this organisation.

Amity Health policies and activities comply with National legislation and privacy principles.

Amity Health commits to:

- only collect information about you with your knowledge and consent
- be fair and open in the way we collect the information
- only collect that information actually required in the course of our dealing with you
- retain your information in a secure environment
- only provide essential information to our agents or service providers for the purpose of conducting our business or services to you
- bind all staff, Directors and service providers to our confidentiality agreement and Privacy Policy
- not share or sell your information to any third party for marketing purposes and not release information unless required to do so by law
- allow you access to the personal information held about you and encourage you to advise if you think any of your information is incomplete, inaccurate or out-of-date
- where possible, satisfy your requirements by amending any information that you may consider incomplete, inaccurate or out-of-date
- if you require, allow you to deal with Amity Health anonymously, wherever practical
- provide you with a copy of our Policy Document if you require
- explain the reasons for collecting information; how we use it and the consequences of not having the information

### Complaints Handling

Any complaints in relation to Amity Health handling of personal information should be directed to:

The Privacy Manager  
Amity Health  
136 Lockyer Avenue  
PO Box 5294  
Albany WA 6332  
Ph: 08 9842 2797  
Email: [query@amityhealth.com.au](mailto:query@amityhealth.com.au)